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DDA 77-0033

4 January 1977

MEMORANDUM FOR: Director of Logistics

FROM

John F. Blake

Deputy Director for Administration

Jim:

- 1. I raise the following in connection with the study on training currently being conducted by Staff Members of the House Appropriations Committee.
- 2. The reference is the study addressed to the Executive Director-Comptroller of 27 October 1972; Subject: "Review of the Feasibility of a Move Would you have someone take a look at the cost factors 25X1A found in paragraph 2.a. of the covering memorandum. This involves the moving of activities at 25X1A Please let me know what would be involved in 1978 figures if we were to move that part of 🖿 25X1A which would be necessary to represent the Archives/Records Center activity and, additionally, what additional expense would be involved to conduct the 25X1A conference program that could not be assimilated at | itself. 25X1A Also include cost figures for 1978 to do that at 25X1A which would be necessary if were removed as the 25X1A administrative headquarters of the 25X1A
- 3. I am sending a copy of this memorandum to both the Directors of Communications and Training so they will be alerted to this requirement given you.
- 4. I need your report no later than close of business Wednesday, 12 January 1977.

/s/ John F. Blake

John F. Blake

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- DDA Subject w/Ref (DDS 72-4317)

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